

## BUILDING OUR FUTURE WORKFORCE

### Workforce Investment Board

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### Exhibit 1-WIB Appointments Letter

April 20, 2010

Board of Supervisors  
County of Ventura  
800 S. Victoria Avenue  
Ventura, CA 93009

**Subject:**     **Recommendation to Appoint Jaime Casillas and Martel Fraser and to Re-Appoint Steve Kinney, Bernardo M. Perez, Alex Teague, Hugh Ralston, Marcos Vargas, Victoria Pallan, Tony Skinner and Barry Zimmerman to the Workforce Investment Board of Ventura County**

### **Recommendation:**

It is recommended that your Board appoint and re-appoint members to the Workforce Investment Board (WIB) to new two-year terms that will continue as follows:

Name/Title	Sector	Employer/Agency Represented	New Term End Date
Jaime Casillas, Dean Economic Development (New Appt.)	Education	Ventura County Community College Dist. (Ventura)	7/1/2012*
Martel Fraser, Recorder (New Appt.)	Labor	United Food and Commercial Workers, Local 770 (Camarillo)	4/20/2012
Steve Kinney, President (Re-Appt.)	Business	Economic Development Corporation of Oxnard (Oxnard)	4/20/2012
Bernardo M. Perez, Program Manager (Re-Appt.)	Business	Cabrillo Economic Development Corporation (Ventura)	4/20/2012
Alex Teague, Executive Vice President (Re-Appt.)	Business	Limoneira Company (Santa Paula)	4/20/2012
Hugh Ralston, President & CEO (Re-Appt.)	Community Organization	Ventura County Community Foundation (Camarillo)	4/20/2012
Marcos Vargas, Executive Director (Re-Appt.)	Community Organization	Central Coast Alliance for a Sustainable Economy (Ventura)	4/20/2012

Victoria Pallan, Secretary Treasurer (Re-Appt.)	Labor	Communications Workers of America, Local 9575 (Camarillo)	4/20/2012
Tony Skinner, Business Representative (Re-Appt.)	Labor	International Brotherhood of Electrical Workers (Ventura)	4/20/2012
Barry Zimmerman, Director (Re-Appt.)	One-Stop Partners	Human Services Agency, County of Ventura (Ventura)	4/20/2012

\*Note-The appointment of Mr. Casillas is being requested now, but will not be effective until July 1, 2010 when the term of the current incumbent (who is not returning) is complete. Hence the anticipated two year term for Mr. Casillas would end 7/1/2012.

**Fiscal/Mandates Impact:**

Mandatory: No  
Source of Funding: U.S. Department of Labor, Workforce Investment Act  
Funding Match Required: No  
Impact on Other Departments: None

There is no fiscal/mandate impact associated with this item.

**Discussion:**

The recommendation before your Board is to appoint two new members, and to re-appoint eight current members to the WIB as listed above, to new two-year terms that will continue through April 20, 2012, with the exception of Mr. Casillas whose term would not be effective until July 1, 2010 and end July 1, 2012 as noted above. The proposed action is in accordance with WIB requirements for membership pursuant to Section V of the WIB Bylaws, as amended June 2009. As part of their responsibilities, WIB members participate in the planning and oversight of local workforce area related matters. The full current WIB roster is attached for your review (Exhibit 2).

The establishment of a WIB is mandatory for the County's receipt of federal Workforce Investment Act (WIA) revenues. Per WIA guidance, Workforce Boards must contain certain mandated representation and are to work in partnership with local elected officials in the areas of policy development and oversight of local program investments in workforce preparation. The proposed nominees meet the criteria for representation in their respective membership categories (i.e. Business, Labor, Education, Community Organizations and One-Stop Partners). Procedures for nominations established by the WIB and communicated through the Membership Committee have been followed to ensure consistency with membership provisions of WIA. A brief description of each nominee and the specific membership category represented is attached (Exhibit 3).

Should your Board approve the recommended action we will have 35 (excluding Mr. Casillas) members and one Ex-Officio member. The number of WIB members, per the Bylaws, will consist of no fewer than 33 and no more than 45 members. In addition, it is required at full membership that business sector members comprise the majority and that other mandatory seats are filled in accordance with the Act. Through recruitment

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efforts adopted by the WIB and coordinated through your Board offices, we will continue to add new members as needed to meet requirements.

If you have any questions, please contact Cheryl Moore, WIB Executive Director, at 477-5306.

Respectfully submitted,



Steve Kinney  
Chair, Workforce Investment Board

Exhibit 2 - WIB Membership Roster

Exhibit 3 - WIB Candidate Bios